

<p style="text-align: center;"><b>MINUTES OF THE</b> <b>GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,</b> <b>SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS</b> <b>June 03, 2011</b></p>
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The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, June 03, 2011, at 237 Coliseum Drive, Macon, Georgia with the following members present:

**MEMBERS PRESENT:**

Bonnie Barker, LPC, Chair  
Patricia Harwell, MFT, Vice-Chair  
Jack Perryman, LPC  
Will Bacon, MFT  
Jan Ligon, CSW  
Ben Marion, CSW, MFT  
Tonya Barbee, CSW

**BOARD MEMBERS ABSENT:**

Eunice Mixon, Consumer Member

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director  
Tricia Downing, Senior Assistant Attorney General  
Serena Gadson, Licensure Supervisor  
Dianne Patterson, Administrative Assistant  
Amanda M. Allen, Board Support Specialist

**Bonnie Barker, Chair, established a quorum of the Board was present and called the Board meeting to order at 9:07 a.m.**

**Minutes:**

**Harwell motioned, Bacon seconded, and the Board voted to approve the following minutes as amended. None opposed, motion carried.**

- May 06, 2011

**Executive Director's Report:**

1. Mr. Zimmerman notified the Board that the Governor has appointed a new Board member. Mr. Rick Long, MFT. Mr. Long will be sworn into office at the July scheduled meeting.
  - a. Ms. Barker, Chair, would like to acknowledge the guidance and experience demonstrated to the Board by the members who have continued to work hard and provide their time and dedication to the Board.
2. Mr. Zimmerman presented to the Board a request that Ms. Bonnie Barker, LPC begin serving on the Professional Practice(s) Committee replacing Mr. Bill Quarterman.
3. Mr. Zimmerman requested that the Board also consider forming a committee to review the on-going topic item "virtual/online counseling". The committee will begin drafting a policy to address how the Board and licensee(s) should handle the recognition of virtual/online counseling.

- a. Committee Members: Bonnie Barker, Pat Harwell and Jan Ligon. Policy will be presented to the Board at a later date and time.

**Harwell motioned, Marion seconded, and the Board voted to approve both of the committee appointments as presented above. None opposed, motion carried.**

4. ASWB Exams: Advanced Generalist & Clinical Exams. Board discussed the acceptance of the newly revised Clinical Exam as the licensure exam for CSW licensure. The Advanced Generalist exam will be removed as an option for applicants registering with ASWB once approved by the Board to sit for the exam.

**Ligon motioned, Barbee seconded, and the Board voted to accept the Clinical Exam as the CSW licensure exam approved by the Board. None opposed, motion carried.**

5. NBCC/ National Clinical Mental Health Counselor Exam (NCMHCE) –an ongoing agenda item for discussion; the Board will need to determine the process for approval and notification to NBCC of a candidate to sit for the exam.

**Bacon motioned, Perryman seconded, and the Board voted to accept the Executive Director's report as presented. None opposed, motion carried.**

**Rule Discussion Continued:**

The Board will continue to review and discuss their current rules for potential revisions and/or amendments to simplify and clarify their intent. This will be an ongoing agenda item for the Board.

**Correspondences:**

Correspondences received between scheduled Board meetings were reviewed and discussed.

- Alix Tillem, Lynnia Davis, Rachel Harrison, Shemika Harris, Tamekia Parker, LaParisienne Moore-Brown and Robert Ross

**Harwell motioned, Barbee seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.**

**Bacon motioned, Perryman seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General's, Cognizant, and Professional Practice Reports. Voting in favor of the motion were those present who included Board members: Barker, Harwell, Ligon, Barbee, Perryman, Marion, and Bacon.**

**At the conclusion of Executive Session on Friday, June 03, 2011, Ms. Barker declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

### **APPLICATIONS:**

**Harwell motioned, Marion seconded, and the Board voted to accept the following Marriage & Family Therapists applications as presented. None opposed, motion carried.**

### **ASSOCIATE MARRIAGE & FAMILY THERAPIST – CONTRACT AFFIDAVIT:**

- |                      |                   |
|----------------------|-------------------|
| 1. Aden, Mary        | Contract Approved |
| 2. Douglass, Sanders | Contract Approved |

### **ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAMINATION:**

- |         |                              |
|---------|------------------------------|
| 1. A.B. | Approved to sit for exam     |
| 2. M.F. | Approved to sit for exam     |
| 3. J.P. | Pending; applicant interview |
| 4. H.S. | Approved to sit for exam     |

### **MARRIAGE & FAMILY THERAPIST BY EXAM:**

- |         |                          |
|---------|--------------------------|
| 1. A.G. | Approved to sit for exam |
| 2. C.J. | Approved to sit for exam |

**Perryman motioned, Bacon seconded, and the Board voted to accept the following Professional Counselors applications as presented. None opposed, motion carried.**

### **ASSOCIATE PROFESSIONAL COUNSELOR – CONTRACT CHANGES:**

- |                      |                   |
|----------------------|-------------------|
| 1. Carrera, Phyllis  | Contract Approved |
| 2. Chapleau, Camille | Contract Approved |
| 3. Clark, Lauren     | Contract Approved |
| 4. Coussens, Brandon | Contract Approved |
| 5. Yarbrough, Mia    | Contract Approved |

### **ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:**

- |                        |   |
|------------------------|---|
| 1. Cravey-Kraus, Sarah | Approved to sit for exam                                  |
| 2. M.D.                | Approved to sit for exam                                  |
| 3. C.G.                | Approved to sit for exam                                  |
| 4. A.K.                | Denied, coursework does not meet licensure qualifications |
| 5. D.M.                | Approved to sit for exam                                  |
| 6. L.P.H.              | Approved to sit for exam                                  |
| 7. A.P.                | Approved to sit for exam                                  |
| 8. S.T.                | Approved to sit for exam                                  |
| 9. F.T.                | Approved to sit for exam                                  |
| 10. S.W.               | Approved to sit for exam                                  |
| 11. T.W.               | Approved to sit for exam                                  |

**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

1. Brooks, Valencia	Approved for licensure
2. Burgos, Evelyn	Approved for licensure
3. J.C.	Pending the receipt of additional information
4. Gardner, Cheryl	Approved for licensure
5. Giordan, Deborah	Approved for licensure
6. Harnett, Alexandra	Approved for licensure
7. N.M.	Approved pending the receipt of additional information
8. Ratliff, RaShanna	Approved for licensure
9. Smith, Joycelyn	Approved for licensure
10. H.W.M.	Pending the receipt of additional information

**LICENSED PROFESSIONAL COUNSELOR BY EXAM:**

1. M.A.T.	Denied, insufficient evidence of supervision
2. T.B.	Pending the receipt of additional information
3. T.C.	Approved to sit for exam
4. J.D.	Approved to sit for exam
5. P.F.	Approved to sit for exam
6. L.M.	Denied, insufficient evidence of supervision
7. J.P.	Approved to sit for exam
8. M.R.	Approved to sit for exam

**LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

1. Andersen, Lorraine	Approved for licensure
2. L.B.	Denied, insufficient evidence of supervision
3. Bitterman, Mary	Approved for licensure
4. Bonvillian, Ashley	Approved for licensure
5. J.G.	Pending the receipt of additional information
6. Gerrell, Carla	Approved for licensure
7. Hassa, Rebecca	Approved for licensure
8. R.H.	Pending the receipt of additional information
9. Harris, Lisa	Approved for licensure
10. T.H.	Pending the receipt of additional information
11. B.L.J.	Pending the receipt of additional information
12. Maggard, Michelle	Approved for licensure
13. Morgan, Carolyn	Approved for licensure
14. Oliver, Cindy	Approved for licensure
15. O'Neal, Amy	Approved for licensure
16. W.S.	Pending the receipt of additional information
17. C.S.	Pending the receipt of additional information
18. Van Hooydonk, Amy	Approved for licensure
19. Wennemann, Timi	Approved for licensure
20. West, Gail	Approved for licensure

**LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:**

1. Messmer, Georgia	Approved for licensure
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- |                      |                        |
|----------------------|------------------------|
| 2. Smith, Linda      | Approved for licensure |
| 3. Vasquez, Margaret | Approved for licensure |

**LICENSED PROFESSIONAL COUNSELOR BY REINSTATMENT:**

- |                      |   |
|----------------------|---|
| 1. Butler, Catherine | Approved for licensure                        |
| 2. D.F.              | Pending the receipt of additional information |
| 3. Gandolfo, Joseph  | Approved for licensure                        |

**Ligon motioned, Bacon seconded, and the Board voted to accept the following Social Workers applications as presented. None opposed, motion carried.**

**CLINICAL SOCIAL WORKER BY EXAM:**

- |          |   |
|----------|---|
| 1. V.B.  | Approved to sit for exam                      |
| 2. F.B.  | Pending the receipt of additional information |
| 3. P.B.  | Approved to sit for exam                      |
| 4. S.C.  | Approved to sit for exam                      |
| 5. S.C.  | Approved to sit for exam                      |
| 6. J.D.  | Approved to sit for exam                      |
| 7. D.E.  | Approved to sit for exam                      |
| 8. K.G.  | Approved to sit for exam                      |
| 9. J.G.  | Approved to sit for exam                      |
| 10. L.H. | Approved to sit for exam                      |
| 11. N.J. | Approved to sit for exam                      |
| 12. D.L. | Approved to sit for exam                      |
| 13. K.M. | Pending the receipt of additional information |
| 14. C.M. | Pending the receipt of additional information |
| 15. Y.M. | Approved to sit for exam                      |
| 16. A.M. | Approved to sit for exam                      |
| 17. K.P. | Approved to sit for exam                      |
| 18. K.P. | Pending the receipt of additional information |
| 19. M.R. | Approved to sit for exam                      |
| 20. K.S. | Approved to sit for exam                      |
| 21. A.S. | Approved to sit for exam                      |
| 22. D.S. | Pending the receipt of additional information |
| 23. L.W. | Approved to sit for exam                      |
| 24. C.W. | Approved to sit for exam                      |
| 25. R.W. | Approved to sit for exam                      |

**CLINICAL SOCIAL WORKER BY EXAM WAIVER:**

- |                       |                        |
|-----------------------|------------------------|
| 1. Lucker, Wendy      | Approved for licensure |
| 2. Neal, Kizer        | Approved for licensure |
| 3. Rodriguez, Jahaira | Approved for licensure |
| 4. Shavers, Sonja     | Approved for licensure |
| 5. Troutman, Jeffery  | Approved for licensure |

**CLINICAL SOCIAL WORKER BY EXAM-EXTENSION REQUEST(S):**

- |                   |   |
|-------------------|---|
| 1. Bailey, Vivian | Extension request approved through 11-30-2011 |
|-------------------|---|

**CLINICAL SOCIAL WOKER BY REINSTATEMENT:**

- |                        |                        |
|------------------------|------------------------|
| 1. McCoy, Dorothy Jean | Approved for licensure |
| 2. Jenny Rose Evans    |                        |

**Bacon motioned, Harwell seconded, and the Board voted to accept the signed public Consent Order for Reinstatement. None opposed, motion carried.**

**MASTER SOCIAL WORKER BY EXAM:**

- |            |   |
|------------|---|
| 1. D.A.    | Approved to sit for exam                      |
| 2. D.B.    | Approved to sit for exam                      |
| 3. D.B.    | Pending the receipt of additional information |
| 4. K.B.    | Approved to sit for exam                      |
| 5. K.C.    | Approved to sit for exam                      |
| 6. J.G.    | Approved to sit for exam                      |
| 7. C.H.    | Approved to sit for exam                      |
| 8. A.H.    | Approved to sit for exam                      |
| 9. S.H.    | Approved to sit for exam                      |
| 10. T.H.V. | Approved to sit for exam                      |
| 11. V.J.   | Approved to sit for exam                      |
| 12. M.K.   | Approved to sit for exam                      |
| 13. T.M.   | Approved to sit for exam                      |
| 14. S.M.   | Approved to s it for exam                     |
| 15. L.N.   | Approved to sit for exam                      |
| 16. R.P.   | Approved to sit for exam                      |
| 17. C.R.   | Approved to sit for exam                      |
| 18. T.R.   | Approved to sit for exam                      |
| 19. J.S.   | Approved to sit for exam                      |
| 20. S.S.   | Approved to sit for exam                      |
| 21. G.S.   | Approved to sit for exam                      |
| 22. C.T.J. | Approved to sit for exam                      |
| 23. K.T.   | Approved to sit for exam                      |
| 24. D.W.   | Approved to sit for exam                      |
| 25. L.W.   | Approved to sit for exam                      |
| 26. L.W.   | Pending the receipt of additional information |
| 27. T.W.   | Approved to sit for exam                      |
| 28. S.W.P. | Approved to sit for exam                      |

**MASTER SOCIAL WORKER BY EXAM WAIVER:**

- |                      |                        |
|----------------------|------------------------|
| 1. Isaacs, Sandee    | Approved for licensure |
| 2. Johnson, Adrienne | Approved for licensure |
| 3. Simmons, Brian    | Approved for licensure |

#### **MASTER SOCIAL WORKER BY EXAM-EXTENSION REQUEST(S):**

- |                     |   |
|---------------------|---|
| 1. Chase, Chanae    | Extension request approved through 11-30-11 |
| 2. Furnum, Giovanna | Extension request approved through 11-30-11 |
| 3. Williams, Alexis | Extension request approved through 11-30-11 |

#### **MASTER SOCIAL WORKER BY REINSTATEMENT:**

- |         |                             |
|---------|-----------------------------|
| 1. M.R. | Pending applicant interview |
|---------|-----------------------------|

#### **PROFESSIONAL PRACTICE COMMITTEE REPORT:**

##### **Complaint Cases Closed; No Violation of Board Rules/Law Established:**

- COMP090058, COMP110032, COMP110068, COMP110075, COMP110091, COMP110093, and COMP110095

##### **Complaint Cases Pending the Receipt of Additional Info:**

- COMP110087-Ben Marion is recused from all Board discussion regarding this complaint.

**Bacon motioned, Harwell seconded, and the Board voted to accept the Professional Practice Committee Report on COMP110087 as presented. None opposed, Ben Marion recused, motion carried.**

##### **Complaint Cases Referred to the Attorney General's Office:**

- COMP100075 and COMP100110

##### **Complaint Cases Pending an Investigative Interview:**

- COMP 110030 and COMP110083

**Bacon motioned, Harwell seconded, and the Board voted to accept the Professional Practice Committee Report as presented. None opposed, motion carried.**

#### **ASSISTANT ATTORNEY GENERAL'S REPORT:**

Tricia Downing, Senior Assistant Attorney General provided a status report, which included information on any cases referred for action.

- R.D. - Revised consent order stipulations reviewed with Board.

**Harwell motioned, Bacon seconded, and the Board voted to accept the revised consent order. In addition, the Board voted to allow Mr. Brig Zimmerman, Executive Director, to sign the order in place of Bonnie Barker, Chair if received between meeting dates. None opposed, motion carried.**

**Perryman motioned, Bacon seconded, and the Board voted to accept the Attorney General's report as presented. None opposed, motion carried.**

**ADDITIONAL BUSINESS:**

1. Board voted to cancel the July 01, 2011 scheduled Board meeting and reschedule it for July 08, 2011.

**With no additional Board business requiring discussion, the Board adjourned the meeting at 4:00 p.m.**

**Minutes recorded by:**

Amanda M. Allen, Board Support Specialist

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

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Bonnie Barker, Chair

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Brig Zimmerman, Executive Director

These minutes were approved on: 07-08-2011